



Little Eagle Child Care Center Employment Application

As an equal opportunity employer Little Eagle Child Care is committed to providing equal opportunity to all employees and applicants regardless of age, race, color, religion, creed, national origin, sex, veteran, material status, disabilities or any other factors that may be protected by law

250 Murall Drive
Kearneysville, WV 25430
(304) 264-7132

Position Applied For:	Date of Application:
First Name:	Last Name:
Middle Name:	Any other Name Used and Date
Street Address:	City, State, Zip Code
Email:	Telephone Number:

Please Circle 'Yes' or 'No'

Have you ever filed an application with us before?	Yes	No
Are you at least 18 years of age?	Yes	No
Are you currently employed?	Yes	No
May we contact your current employer?	Yes	No
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status?	Yes	No
Have you ever been fired from previous Employment	Yes	No
On what date would you be available to work?	_____	

When you are available to work? (circle)

Full Time	Part Time
Substitute	Permanent
Temporary	

Education

Please Circle Yes or No

Did you graduate from High School or do you have a GED? Yes No
 Have you attended college or graduate school? Yes No

If yes, then complete section below

Name and Address of School	Course of Study	Years Completed	Diploma / Degree Earned

Have you completed any other courses or training related to the kind of work that you are applying? If Yes, Please complete the section below:

Month and Year	Hours of Training	Subject Area	Place of Training	Cert. License

Employment

Start with your present or most current job in the first section, describing each job you held during the last ten years. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

1.

Employer	Address	Telephone Number	Job Title	Dates Employed

Supervisor	Hourly Rate/Salary Starting	Hourly Rate/Salary Ending	Reason for Leaving

Description of work (describe specific duties, responsibilities, and accomplishments)

Employment

Start with your present or most current job in the first section, describing each job you held during the last ten years. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

2.

Employer	Address	Telephone Number	Job Title	Dates Employed

Supervisor	Hourly Rate/Salary Starting	Hourly Rate/Salary Ending	Reason for Leaving

Description of work (describe specific duties, responsibilities, and accomplishments)

Employment

Start with your present or most current job in the first section, describing each job you held during the last ten years. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

3.

Employer	Address	Telephone Number	Job Title	Dates Employed

Supervisor	Hourly Rate/Salary Starting	Hourly Rate/Salary Ending	Reason for Leaving

Description of work (describe specific duties, responsibilities, and accomplishments)

Employment

Start with your present or most current job in the first section, describing each job you held during the last ten years. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

4.

Employer	Address	Telephone Number	Job Title	Dates Employed

Supervisor	Hourly Rate/Salary Starting	Hourly Rate/Salary Ending	Reason for Leaving

Description of work (describe specific duties, responsibilities, and accomplishments)

Employment

List Professional, trade, or business activities and offices held. You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.

List any community groups to which you belong. You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.

List any hobbies or special interests. You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.

References

Please list three people who are **Not** related to you and who know your qualifications for the kind of job which you are applying. Please **Do Not** list family members/significant others or supervisors that you listed in your employment experiences.

Full Name of Reference	Present Business or Home address	Day Phone Number	Occupation

Additional Information

Why do you want to work with preschool children?

What qualities do you have that would make you a good employee at LECCC?

Applicant's Statement

A false statement on any part of your application may be grounds for not hiring you or terminating your employment once you begin work.

- I understand that any information I gave may be investigated as allowed by law.
- I consent to the release of information about my ability and fitness by employers, schools, law enforcement agencies, and other individuals to Little Eagle Child Care Center.
- I certify to the best of my knowledge, all my statements are true, complete and made in good faith.
- In the event of employment, I understand that I am required to abide by all rules and regulations of the employer.
- I understand that my employment is contingent on the results of a positive background check.

Printed Name of Applicant

Date Signed

Signature of Applicant

